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JOB NO. _____ BOX NO. _____ FLD NO. _____ DOC. NO. 15 NO CHANGE
IN CLASS X DECLASS / CLASS CHANGED TO: TS S C INT. JUST 82
NEXT REV DATE 1/8 BY DATE 12/5/79 REVIEWED [redacted] IPE DOC. 02
NO. PGS. 1 CREATION DATE _____ ORG COMP 10 CFI 32 ORG CLASS C
REV CLASS C REV COORD. _____ AUTH: HR 70-3

2 May 1951

MEMORANDUM FOR: Deputy Director (Administration)

SUBJECT : Personnel Procurement (100 5)

1. After a detailed discussion on initial action by the Bureau of the Budget in connection with our budget presentation, the Comptroller and myself agree that we should authorize the preparation of Tables of Organization by Offices based on our original budget presentation. This will provide means for appropriate priority determinations for personnel procurement and security clearance purposes based on our ultimate target and will provide a maximum over-all target toward which we should bend every possible effort.

2. In general, according to the Comptroller, the reduction suggestions by the Bureau of the Budget were based on an opinion that the personnel objective was impossible of accomplishment, rather than on a determination that the majority of the people are not needed to perform our mission.

3. In view of the specific comments made in connection with the very large OCD increase in proportion to its present strength, it is recommended that you instruct the Advisor for Management to conduct a Management survey of this Office in connection with the determination of its final personnel needs. However, pending the outcome of such a survey, it is still recommended that the AD/CD present his personnel procurement and priority needs on the basis of the over-all total initially presented.



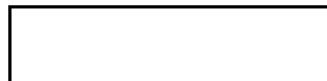
Assistant Deputy Director
Administration

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Write Finance top - 17
18 per LHS

Write OCD after Survey
Start up ORR on Boring 856

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Comptroller

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